



Fort Riley

AFAP Issue Submission Form

Army Family Action Plan (AFAP) offers the Fort Riley community an issue resolution process through the quarterly AFAP Steering Committee and the annual AFAP Conference held in November. Utilize this form for issues beyond the scope of the Interactive Customer Evaluation (ICE) feedback system, whether it affects you here at Fort Riley or throughout the Army, your feedback is important. Email the completed form to laura.j.brookshire.civ@mail.mil

Call Jane Brookshire at (785) 239-9974 with questions.

You have an issue if it...

- ❖ Relates to a well-being concern for Fort Riley, the Army or Department of Defense
- ❖ Impacts Fort Riley
- ❖ Appears attainable after considering current political and resource environments

INSTRUCTIONS:

1. List only one issue per issue sheet
2. State your issue clearly and concisely along with a possible solution(s)
3. Submit your issue form to the AFAP program manager (phone 785-239-9974) OR electronically at laura.j.brookshire.civ@mail.mil or usarmy.riley.imcom.mbx.acs@mail.mil . You can also private message on Facebook <https://www.facebook.com/ftrileyresilientpouses/>

ISSUE: (Please describe the problem, any factual information pertaining to the issue and why it's important) Use the back of form if necessary

POSSIBLE SOLUTION(s):

Once submitted, your issue is forwarded to the appropriate for response and feedback about how to resolve the issue. During the Fort Riley Quarterly Focus Group, and Quarterly Garrison AFAP Steering Committee Meeting agencies will provide feedback to issues. For more information, to check the status of an issue or to participate in the quarterly meetings please contact AFAP POC Jane Brookshire 785-239-9974 or laura.j.brookshire.civ@mail.mil or on Facebook at <https://www.facebook.com/ftrileyresilientpouses/>

OPTIONAL: Please provide your contact information for clarification purposes, or to hear more on the status of the submitted issue. This is the only time your information will be used in regards to your issue. OR You can also choose to submit your issue anonymously.

Name: _____
Phone: _____
Email: _____

SMALL STEPS LEAD TO BIG CHANGES